## INTERNATIONAL SHIPPING CHECKLIST

### WHAT
- What is being shipped?
- What is its Export Control Classification Number?
- What is the value of the item(s)?

### WHERE
- Where are you shipping to?
- Is the destination permissible for receipt of this item and its end use?
- Is a license required?
- Are there Import restrictions at the destination?

### WHO
- Who are you shipping to?
- Are they the ultimate end user?
- Have the individuals and their organization(s) been screened against lists for excluded parties?

### WHY
- What is the end use of the item and is the end use permissible without a License?
- Is a license required?
- Are there Import restrictions at the destination?

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## Who Can I Call?

For assistance with these questions, call: (415) 502-0687

Additional Online Resources: [https://compliance.ucsf.edu/foreign-influence-and-export-control](https://compliance.ucsf.edu/foreign-influence-and-export-control)

Retain records of rationale for shipping decisions

Remember that every export is also an import at the international destination

Be aware of red flags, such as shipping specialized computer circuits to a bakery

Be aware that compliance related to shipping hazardous materials and dangerous goods is separate from issues related to export controls

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Brian Warshawsky, Export Control Officer • Phone (415) 502-0687 • exportcontrol@ucsf.edu
Before you ship internationally, Do YOU know the answers?

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